

Senior Financial Accountant

Job Description

Date	May 2026
Location / Team	Auckland, Finance
Reporting to	Head of Finance
Functions	Financial Reporting and Control NetSuite and Finance Systems Budgeting, Forecasting, and Analysis
Key Relationships	Finance Team Director, Business Sustainability Business Leaders Chief People Officer
Role Type	Full-time

Te Tūranga - About the Role

The Senior Financial Accountant is a senior hands-on role responsible for financial reporting, finance systems, controls, and operational finance delivery across RNZ.

Reporting to the Head of Finance, this role leads key accounting activities including month-end and year-end reporting, balance sheet management, audit preparation, taxation compliance, fixed assets, and finance systems administration.

This role is expected to operate in a hands-on capacity across all core responsibilities while working closely with, and providing guidance and support to, the Financial Accountant and Accounts administrators.

The role is also responsible for the ongoing management and improvement of NetSuite and associated finance systems, helping ensure RNZ's finance processes, reporting, and controls are accurate, efficient, and fit-for-purpose.

The Senior Financial Accountant works across both day-to-day finance operations and broader finance improvement initiatives, contributing to budgeting, forecasting, reporting, analysis, and organisational projects as required.

Te Mahi - About the job

Financial Reporting and Control

- Lead key month-end and year-end accounting processes, ensuring financial information is accurate and delivered on time.
- Maintain balance sheet reconciliations and supporting documentation across the organisation.
- Prepare journals, reconciliations, working papers, and financial reports to a high standard.
- Preparing the annual financial statements and audit working papers.
- Maintain strong financial controls and identify issues, risks, or process gaps requiring improvement.
- Support compliance with accounting standards, finance policies, and taxation requirements.

NetSuite and Finance Systems

- Own the day-to-day finance administration and ongoing improvement of NetSuite and associated finance systems.
- Maintain finance system structures and data integrity, including the chart of accounts, workflows, dimensions, and master data.
- Lead finance system testing, troubleshooting, configuration changes, and reporting improvements.
- Identify opportunities to simplify, automate, and improve finance processes and reporting.
- Develop and maintain finance dashboards, reporting tools, and system-based controls.
- Work with internal stakeholders and external support providers to ensure finance systems effectively support RNZ's operational requirements.

Tax, Treasury, and Operational Finance

- Support completion of various tax filing requirements including GST, RWT and Income Tax'.
- Support cashflow management, treasury activities, and banking administration.
- Own fixed asset accounting, capitalisation processes, and asset register management.
- Support insurance administration and other operational finance activities as required.

Budgeting, Forecasting, and Analysis

- Contribute to budgeting and forecasting processes through reporting, analysis, and financial modelling.
- Deliver variance analysis, management reporting, and ad hoc financial analysis.
- Support budget holders and stakeholders with financial information and advice.
- Contribute to organisational reporting and performance insights across the business.

Finance Improvement and Projects

- Contribute to the ongoing improvement of finance processes, systems, policies, and reporting frameworks.
- Maintain and improve finance policies, controls, procedures, and documentation to support effective financial management and compliance across RNZ.
- Support finance transformation initiatives, operational improvement projects, and system enhancements.
- Promote effective use of financial and operational data to support better decision-making across RNZ.

Ōu Pūkenga - About You

Qualifications	<ul style="list-style-type: none">• CA qualified (CAANZ)• A relevant tertiary qualification in a commercial or financial management discipline
Knowledge & Experience	<ul style="list-style-type: none">• 3+ year post qual experience in financial accounting, reporting, and operational finance roles.• Experience preparing statutory financial statements and supporting audits.• Good understanding of accounting standards, taxation requirements, and financial controls.• Experience working with ERP systems, preferably NetSuite.• Experience improving finance systems, processes, and reporting.
Skills	<ul style="list-style-type: none">• Strong accounting and analytical capability with high attention to detail.• Strong systems capability and confidence working across finance technology and reporting tools.• Practical and hands-on approach, with a willingness to work across both detailed operational tasks and broader finance initiatives.• Comfortable working across all levels of the organisation and building strong working relationships with stakeholders.• Ability to identify issues, improve processes, and adapt to changing priorities.• Strong organisational skills and ability to manage competing deadlines.• Clear communication style and a collaborative approach to problem-solving.• Takes ownership, shows initiative, and is willing to get stuck in where needed.
Personal Attributes	<ul style="list-style-type: none">• Actively contribute to a collaborative workplace including the application of flexible thinking and behaviour, displaying core RNZ values in terms of attitude, behaviour and treatment of colleagues.• Recognises the value of cultural and community diversity.• Able to use initiative and adapt to changing priorities and demands.

Te Arurea - Our Culture

RNZ Attitudes

RNZ Attitudes are all about how we work. These attitudes are how we demonstrate our culture through our everyday actions, behaviour and decisions. They drive how we do things, what we value and what's expected of us. They exist so that RNZ is a culture for everyone to enjoy and flourish in.



We're bold and think big. We find a way to make things happen. We learn best by doing. We believe that trying and failing is better than not trying at all.



We deal with problems or new tasks with energy and creativity. We try new things, we evolve and we move fast.



We encourage people to flourish. we extend love and compassion to others and nurture relationships. We have collective strength and cherish individuality.