



## Overnight Producer

# Job Description

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<b>Date</b>	April 2025
<b>Location / Team</b>	News
<b>Reporting to</b>	
<b>Direct Reports or Functional Relationships (if needed)</b>	Morning Report/First Up set up editors. Morning Report/First Up Editors. Worldwatch team
<b>Role Type</b>	Full-time/Permanent

## Te Tūranga - About the Role

The Overnight Producer role contributes to the production of Morning Report by identifying international stories, arranging talent, writing background notes and introductions and identifying angles that are informative and relevant. The role involves studio and digital production as required.

## **Te Mahi - About the job**

### **Editorial**

- Work with the production team initiating, selecting and developing story ideas.
- Read in and monitor news flows, keeping up to date with both national and international news through all sources including contacts and social media.
- Assume responsibility for programme content and format as required.

### **Production (Broadcast and Web)**

- Prepare relevant and well researched material that is written into accurate briefing notes, heads and stories with sharp, news focussed introductions and question lines.
- Produce material with good story angles and punchy headlines that are written to reflect the style of the programme.
- Source and assess interview subjects. Edit pre-recorded interviews, identify relevant audio cuts and re-edit international interviews and packages for a New Zealand radio audience.
- Keep up-to-date with planned major international news events, and make coverage plans in advance accordingly.
- Maintain a diverse and up to date list of contacts, including managing international relationships and any relevant administrative details.
- Develop storytelling for radio and digital platforms, using each medium's strengths and contributing to RNZ's web and social media presence.
- Cross live into RNZ's First Up with wrap of overnight events

### **General**

- Ensure all work is produced to deadlines, without compromising quality.
- Maintain an excellent understanding of media law and, at senior levels, apply this knowledge with sound editorial judgment
- Collaborate effectively across the News team and wider organisation, maintaining strong relationships.
- Participate in the regular debriefs and reviews of the programme, particularly with respect to the programme objectives and planning, and willingly implement changes as directed.
- Ensure any public representation maintains RNZ standards and builds on its reputation for independent, impartial and balanced journalism.
- Contribute to the professional development of less experienced Producers by providing guidelines, advice and training.

## Ōu Pūkenga - About You

<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• Tertiary qualification in journalism or a relevant area is preferred or, substantial production experience.</li> </ul>
<b>Knowledge &amp; Experience</b>	<p><b>Effective working knowledge of:</b></p> <ul style="list-style-type: none"> <li>• National and international news and current affairs.</li> <li>• Live production and presentation.</li> <li>• Digital media and producing online content.</li> <li>• New Zealand geography.</li> <li>• RNZ style requirements and Editorial Policy, and media law.</li> <li>• Broadcast journalism (desirable).</li> </ul>
<b>Skills</b>	<ul style="list-style-type: none"> <li>• Proven ability to produce “live” programmes of a consistently high quality.</li> <li>• Ability to understand complex issues and convey this understanding in a concise and accurate way to our audience.</li> <li>• Ability to recognise the merits of spot news, as well as be able to understand complex issues.</li> <li>• Live production skills, including microphone and recording techniques, and the ability to organise radio interviews.</li> <li>• Audio editing skills.</li> <li>• Field recording and web publishing skills desirable.</li> <li>• Proven organisation and planning skills.</li> <li>• Excellent relationship management skills, ability to communicate clearly and concisely.</li> <li>• Effective networking with business, political, community, cultural and other groups as required.</li> </ul>
<b>Personal Attributes</b>	<ul style="list-style-type: none"> <li>• Ability to work under pressure and meet deadlines.</li> <li>• The ability to express ideas clearly and persuasively.</li> <li>• Be able and willing to work rotating shifts including early morning, afternoon / evening and overnight shifts.</li> <li>• Able to perform reporting and processing duties to a good level.</li> <li>• Commitment to producing a consistently high standard of product.</li> <li>• An excellent communicator with the ability to maintain and nurture key relationships</li> </ul>

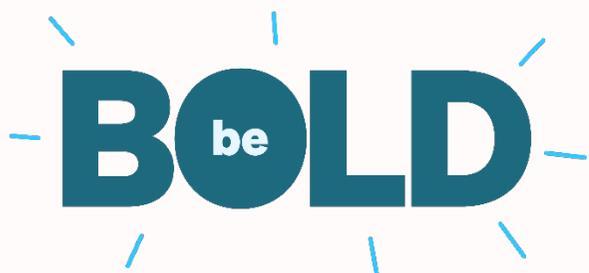
- Quickly adapts to need for change and is flexible in approach
- Collaborative team player
- Recognises the value of cultural and community diversity

# Te Arurea - Our Culture

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## RNZ Attitudes

RNZ Attitudes are all about how we work. These attitudes are how we demonstrate our culture through our everyday actions, behaviour and decisions. They drive how we do things, what we value and what's expected of us. They exist so that RNZ is a culture for everyone to enjoy and flourish in.



We're bold and think big. We find a way to make things happen. We learn best by doing. We believe that trying and failing is better than not trying at all.



We deal with problems or new tasks with energy and creativity. We try new things, we evolve and we move fast.



We encourage people to flourish. we extend love and compassion to others and nurture relationships. We have collective strength and cherish individuality.