

Breakfast Producer - RNZ Concert

Job Description

Date	September 2022
Location / Business Unit	RNZ Concert, Wellington
Reporting to	Presentation Team Lead
Direct Reports / Functional Relationships	Work closely with programme Presenter/s, other Concert Radio Producers, the Music Programmer and with the wider Concert and RNZ teams.
Position Type	Permanent, full time

Te Tūranga - About the Role

Contribute to a vibrant radio experience for our growing audiences by producing engaging, entertaining and interesting music-focused radio that contributes to the achievement of the RNZ Concert strategy.

Te Mahi - About the job

- Your focus is on developing a successful live daypart that attracts listeners.
- Deliver programming that meets a broad audience where they are in their day.
- Support the programme presenter to deliver their very best on-air performance by helping them prepare and deliver the programme, and by providing trusted feedback.
- Coordinate activities, prepare background notes, arrange music features, organise talent, stories and angles, edit and deliver radio content to a high standard and on time.
- Contribute to content by initiating, selecting and developing ideas with the presenter and wider production team.
- Participate in editorial planning to come up with and place the best stories and activities in the right places to engage interested audiences across RNZ Concert and other RNZ outlets.
- Work with the show presenter to manage the programme's website and social media output to engage audience and deliver entertaining content.
- Collaborate with the Music Programmer to help select and broadcast music appropriate to the programme's audience.
- Be a confident user of radio production and broadcast technology tools to ensure smooth delivery of programming.
- You may also produce and/or present additional features and programmes as agreed, and you will support the delivery of feature / talk content across the rest of the am or pm programming.
- Provide back-up, cover and support for colleagues with overlapping skill sets from time to time.

Ōu Pūkenga - About You

Qualifications	<ul style="list-style-type: none">• Broadcasting or music qualification an advantage.
Knowledge & Experience	<ul style="list-style-type: none">• Proven live radio production experience.• or equivalent planning plus real-time talent management expertise;• An interest in classical music, its makers and stories.
Skills	<ul style="list-style-type: none">• Excellent interpersonal skills• Strong verbal and written communication• Publication-ready writing and editing (words and audio),• confident with scheduling, broadcast and audio production tools, web publishing, social media tools.• Good planning and time management.
Competencies	<ul style="list-style-type: none">• Audience-focused.• Ideas generator, enjoys collaboration, knows when to fight for, or compromise on, an idea for the greater good.• Good contacts and familiarity with key people and organisations in the music, arts and culture communities.• Desire to share the love of classical / art music with new people.• Ability to pitch music information for a general audience.• Curiosity and a desire to get things right (pronunciation, spelling, facts).

Te Ahurea - Our Culture

RNZ Attitudes

RNZ Attitudes are all about how we work. These attitudes are how we demonstrate our culture through our everyday actions, behaviour and decisions. They drive how we do things, what we value and what's expected of us. They exist so that RNZ is a culture for everyone to enjoy and flourish in.



We're bold and think big. We find a way to make things happen. We learn best by doing. We believe that trying and failing is better than not trying at all.



We deal with problems or new tasks with energy and creativity. We try new things, we evolve and we move fast.



We encourage people to flourish. we extend love and compassion to others and nurture relationships. We have collective strength and cherish individuality.

Leadership Expectations

The Leadership Expectations outline what we expect our leaders to do. We have determined three critical capabilities that we need to focus on:

- Understand & Develop Self and Others
- Execute Strategy
- Lead Change & Uncertainty

At RNZ, we are all leaders in driving our culture and performance against our strategy.

 <p>I understand and develop myself and others</p>	 <p>I execute our strategy, with and through others</p>	 <p>I embrace and lead change</p>
<ul style="list-style-type: none">• Understand my own development areas and actively work on them• Create development plans for all my people• Support your people to grow and develop by having regular and meaningful conversations• Coach others and give feedback• Have courageous conversations• Lead with emotional intelligence	<ul style="list-style-type: none">• Understand and communicate RNZ's strategic goals• Create line of sight and set aligned team vision and goals• Make decisions and empower my team to make decisions• Operate with our target audience in mind• Work collaboratively to achieve goals and resolve conflict	<ul style="list-style-type: none">• Champion culture by role modelling the RNZ attitudes• Understand and champion the case for change• Communicate with others and bring people on the journey• Support your people through change – building resilience and wellbeing of your teams• Empower your people to try things, adapt and innovate• Hold people to account• Lead with a growth mindset