

## DAY NEWS READER (WEEKDAYS)

### Position Description

<b>Date</b>	September 2020
<b>Location/Business Unit</b>	Auckland, Radio
<b>Reporting to</b>	RNZ National Content Director
<b>Position Type</b>	Permanent, part-time (25 hours per week)

### The Role / Position Purpose

To contribute to the RNZ National vision through the contemporary presentation of news and continuity programming to a professional and credible standard, on weekday afternoons.

*As an independent and commercial-free public service broadcaster, RNZ's purpose is to serve the public interest.*

### Position Accountabilities

- Presentation of weekday afternoons news bulletins to be of a consistently high standard of accuracy, authority and fluency (from 1300 to 1630 inclusive)
- Pre-read and check pronunciations, achieving correct Māori, Pasifika and foreign language pronunciation
- Compile Trending Now content for replay at 6.30pm each weeknight
- Have flexibility of hours to provide back-up news-reader cover to present to camera in the multi-media Checkpoint programme, when required
- Flexibility of hours to provide backup to present the Trending Now feature, which currently runs from 1830 to 1900, running continuity for that half hour, when required
- Be available on call for immediate presentation 24/7 as required during any Auckland Emergency Cover plan scenario
- Keep up to date with national and international news and current affairs
- Meet newsroom deadlines for pre-reading and presentation
- Keep up with developments and trends in the field of on-air presentation
- Collaborate and maintain effective liaison with other parts of RNZ
- Other tasks and assignments as may be required from time to time. This may include prepping content for other shows and presenting other programmes
- Undertake training and development as directed

### Health and Safety

- Take responsibility for own health and safety and that of others
- Participate in any safety meetings etc. as required by RNZ
- Comply with the Health & Safety policies and guidelines and complete responsibilities relating to the Health & Safety Business Plan

### Emergency Management / Lifeline Utility Role

- To maintain broadcast continuity in an emergency, you may be required to carry out other duties suited to your skills and experience. This may involve you being temporarily relocated to another RNZ site if required, usually in a major city

#### Organisational

- Be aware of and adhere to RNZ's Editorial Policy standards
- Contribute to the overall effectiveness of RNZ
- Participate in promotions or awards which help promote RNZ's image and profile
- Observe statutory requirements and RNZ policies and frameworks
- Actively participate in and contribute to the development and achievement of own performance targets and the review of work priorities to achieve the organisation's goals and objectives
- Act in a manner consistent with Equal Employment Opportunities principles and practices

### Candidate Profile / Person Specification

<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• No formal qualifications are required for this position. A good general knowledge, understanding of English grammar and ability to identify and use preferred pronunciation are necessary, along with proven on-air news-reading experience</li> <li>• A formal journalism qualification, and/or a Te Reo Māori qualification would be an advantage</li> </ul>
<b>Knowledge &amp; Experience</b>	<ul style="list-style-type: none"> <li>• On-air news-reading experience</li> <li>• Knowledge of tikanga, te reo and te ao Māori, and experience making and working with contacts in te ao Māori will be an advantage</li> <li>• You will have excellent pronunciation and strong grasp of te reo Māori</li> <li>• Good general knowledge</li> <li>• Interest in New Zealand and international current affairs and events</li> <li>• Wide broadcasting experience within radio and/or television</li> <li>• Radio production experience including continuity on-air</li> </ul>
<b>Skills</b>	<ul style="list-style-type: none"> <li>• Above average vocal and interpretative skills</li> <li>• Ability to identify correct or preferred pronunciation</li> <li>• Ability to work under pressure and to strict deadlines</li> <li>• Ability to ad lib</li> <li>• Self-announce operating skills</li> <li>• Effective networking with cultural and other community groups</li> </ul>
<b>Personal Attributes</b>	<ul style="list-style-type: none"> <li>• Reliability</li> <li>• Ability to remain calm under periods of pressure and exert a calming influence on others</li> <li>• Ability to recover quickly from reading errors</li> <li>• Ability to work effectively and collaboratively as a member of a team, and be part of the RNZ work-place culture</li> <li>• Commitment to maintaining the highest standards</li> <li>• A positive and future-oriented approach</li> <li>• Quickly adapts to need for change, is flexible in approach</li> <li>• Recognises the value of cultural and community diversity</li> </ul>

### Competencies (definitions available on request)

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|---------------------------|--|
| • Leadership and Teamwork | • Outcome Driven                         |
| • Strategic Capability    | • Management                             |
| • Managing Self           | • Building and Maintaining Relationships |