

## Foreign Producer/Presenter

### Position Description

<b>Date</b>	July 2020
<b>Location / Business Unit</b>	News Auckland
<b>Reporting to</b>	Executive Editor, Rurals, Business, Sport, Worldwatch
<b>Position Type</b>	Permanent Full-time

### The Role / Position Purpose

Provide original reporting, analysis and commentary on international news stories, and delivery across all RNZ platforms, including Bulletins, Midday, Checkpoint, First Up and Morning Report – as required. And provide other support to the Newsdesk on domestic stories – as directed.

### Position Accountabilities

<b>Outcomes/Accountabilities required</b>	<b>Likely/expected actions contributing to achievement of outcomes</b>
<p><b>International News strategy</b></p> <p>(1) Comprehensive, independent, impartial and balanced international news services will be provided;</p> <p>(2) Coverage of international stories will be tailored for different times and platforms;</p> <p>(3) International coverage will be well planned and executed and be a strong voice across the business;</p> <p>(4) International content will always be available to Digital, News and Programming.</p>	<p><b>International News strategy</b></p> <p>(1) Quickly and creatively lead coverage of international stories, including breaking news;</p> <p>(2) Ensure stories are given context and are tailored for different audiences, providing new or deeper angles throughout the news cycle;</p> <p>(3) Ensure quality and timely content is delivered to all platforms as required;</p> <p>(4) Develop new workflows to ensure news requirements of bulletins, programmes and digital are met;</p> <p>(5) Produce and present international news output for key news programmes and any other stand-alone programmes (i.e. Worldwatch, international news “specials”);</p> <p>(6) Work collaboratively with staff across RNZ, including RNZ Pacific to ensure the highest quality international news and features is fit for purpose on all platforms;</p>

	<p>(7) Model a collegial and constructive approach that reinforces an 'audience first' focus and encourages team work;</p> <p>(8) Measure own and foreign desk effectiveness;</p> <p>(9) Work alongside Bulletin editors and the Newsdesk to cut audio from First Up, Morning Report and Checkpoint;</p> <p>(10) File domestic news stories as required.</p>
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<p><b>Relationship management:</b></p> <p>(1) The international news and features agenda is driven, externally competitive, and widely understood across RNZ;</p> <p>(2) Charter requirements are met and reflected in the strategy;</p> <p>(3) Key relationships with all RNZ staff are nurtured and maintained;</p> <p>(4) An optimum level of external contacts to facilitate growth in original stories is developed and nurtured.</p>	<p><b>Relationship management:</b></p> <p>(1) Actively work with RNZ colleagues, specifically the Checkpoint Editor, to increase and position the use of international content including monitoring and directing the workflow to bulletins and programmes;</p> <p>(2) Work collaboratively with the Day and Night editors on both foreign and domestic stories as required;</p> <p>(3) Maintain a complete honest and open "no surprises" status with the News Director;</p> <p>(4) Make and keep international content commitments involving use of news to RNZ colleagues;</p> <p>(5) Provide timely feedback to content colleagues, e.g. re the effective use of international content on programme and digital platforms;</p> <p>(6) Proactively monitor production of international and news and stories against plans and timeframes;</p> <p>(7) Maintain mutually beneficial external contacts that assist international news to achieve its strategy.</p>

<b>Outcomes/Accountabilities required</b>	<b>Likely/expected actions contributing to achievement of outcomes</b>
<p><b>Health and Safety and Emergency Management:</b></p> <p>(1) Take responsibility for own health and safety and that of others</p> <p>(2) RNZ's lifeline utility responsibilities are achieved in an emergency</p>	<p><b>Health and Safety and Emergency Management:</b></p> <p>(1) Participate in any safety meetings etc as required by RNZ;</p>

	<p>(2) Comply with health and safety policies and guidelines and complete responsibilities relating to the health and safety business plan.</p> <p>(3) To maintain broadcast continuity in an emergency, you may be required to carry out other duties suited to your skills and experience. This may involve you being temporarily relocated to another RNZ site if required, usually in a major city.</p>
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## Person Specification

<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• Appropriate qualifications in journalism.</li> <li>• Programme / specialist on-air pass</li> </ul>
<b>Knowledge &amp; experience:</b>	<ul style="list-style-type: none"> <li>• Experience as a senior news producer / gatherer with an understanding of preparing content on multiple platforms.</li> <li>• Reliable knowledge of media law</li> <li>• Understanding and active interest in foreign news and global issues.</li> <li>• An understanding of RNZ programming and Charter objectives.</li> </ul>
<b>Ideal experience and personal skills</b>	<ul style="list-style-type: none"> <li>• Proven achievement and credibility as a journalist who sets and achieves high professional standards.</li> <li>• Expertise in sourcing and writing original stories and radio packages.</li> <li>• Proven experience in tackling breaking news and the live coverage and analysis of rapidly moving news stories.</li> <li>• Working awareness of social media platforms and their use in contemporary journalism and a familiarity with tools for audience engagement and analytics</li> <li>• The proven ability to: <ul style="list-style-type: none"> <li>○ exercise sound news judgment and act decisively under pressure.</li> <li>○ think and act strategically, e.g. organisational awareness;</li> <li>○ apply an understanding of the wider community in NZ to gathering and producing content;</li> <li>○ think flexibly and creatively with an ability to quickly grasp complex global news issues;</li> <li>○ persist in achieving results by effectively managing own time, overcoming obstacles and or tolerating ambiguity;</li> <li>○ maintain own health, safety, welfare to ensure optimum resilience and performance in difficult situations or under stress.</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>• The willingness to be open and transparent e.g. disclose mistakes, act ethically, and engage in professional and personal development including seeking and acting on constructive feedback.</li> <li>• Apply all legislative requirements, regulations, policies and procedures related to area of responsibility and specialised expertise</li> <li>• <b>The willingness to</b> understand and promote the value of diversity, including obligations under the Treaty of Waitangi</li> </ul>
<p><b>Ideal experience and social skills</b></p>	<ul style="list-style-type: none"> <li>• Proven credible leadership experience/achievement in: <ul style="list-style-type: none"> <li>○ Building loyalty, commitment trust and pride,</li> <li>○ Influencing others and creating a respectful work environment fostering innovation and fun,</li> <li>○ Modelling collaboration with others outside the group;</li> <li>○ Recruitment and staff development skills;</li> <li>○ Facilitating effective staff performance including supportive attitudes of RNZ as a whole,</li> <li>○ Making best use of staff abilities including pastoral care for staff required to work in isolation,</li> <li>○ Conflict management (including interpersonal and working style differences)</li> <li>○ Identifying and nurturing talent.</li> </ul> </li> <li>• Clear, respectful and timely communication when: <ul style="list-style-type: none"> <li>○ Resolving complaints or concerns about features performance;</li> <li>○ implementing change that improves quality and productivity;</li> <li>○ Responding to staff or colleague suggestions;</li> <li>○ All written material is organised and convincing.</li> </ul> </li> <li>• Building and maintaining effective relationships including: <ul style="list-style-type: none"> <li>○ Minimising authority and maximising persuasion;</li> <li>○ Intervening early and positively to improve the team’s performance;</li> <li>○ Representing the organisation positively and effectively;</li> <li>○ Encouraging a free exchange of ideas;</li> <li>○ Demonstrating an affinity with international news and specialist news topics.</li> </ul> </li> </ul>

**Personal Attributes / Competencies (definitions available on request**

- Leadership and Teamwork
- Strategic Capability
- Managing Self
- Outcome Driven
- Management
- Building and Maintaining Relationships