

## RNZ JOB DESCRIPTION

**Date:**

**July 2019**

**Ref:**

**Position Title:** Videographer and Editor, Long Form Journalism team

**Business Unit / Location:** Digital / Auckland

**Reports to:** Executive Editor, Long Form Journalism

**Reporting to the Position:** Nil

### **Position Purpose:**

- To direct, shoot and edit high-quality videos for long form journalism projects for rnz.co.nz, social media and multimedia shows, such as *Checkpoint*
- To shoot stills for long form journalism projects for rnz.co.nz
- To offer visual direction and video pre-production advice for long form journalism projects
- To work collaboratively with reporters to ensure the long form journalism team is telling stories in a visually compelling way.
- To contribute ideas for stories, and visual treatments of those stories, to the long form team
- To occasionally manage freelancers providing video or stills to the long form team
- Contribute to effective, accurate and up to date video and image archives.

### **Position Responsibilities:**

- Guide the long form journalism team in choosing which of their stories are best told via video and the best way to tell those video stories.
- Shoot and edit videos for rnz.co.nz, social media and for multi-media shows such as Checkpoint
- Shoot and edit high quality still images for long form stories for rnz.co.nz, or source or create these images from stock photos.
- Take technical responsibility in the studio and in the field, showing a high degree of resourcefulness and independence in solving complex story coverage problems.
- Help maintain and contribute to RNZ's image and video libraries, including the relevant image metadata (copyright, allowed use, author, rights, etc.), ensuring effective, accurate and up to date management of all visual material.
- Produce, source or generate video or images as required to complement and support stories by staff on the long form team.
- Contribute and maintain brand and accreditation guidelines for still images and video.
- Develop and maintain strong relationships with RNZ staff outside of the long form team, and work collaboratively with them, especially the visual journalists.
- Ensure any and all public representation maintains RNZs reputation as independent, impartial and balanced.
- Occasional shift work and travel as required

- Undertake training and development as directed.
- Other tasks and assignments as may be required from time to time.

**Other responsibilities include:**

**Health and Safety:**

- Take responsibility for own health and safety and that of others.
- Participate in any safety meetings etc. as required by RNZ.
- Comply with the Health & Safety policies and guidelines and complete responsibilities relating to the Health & Safety Business Plan.

**Emergency Management / Lifeline Utility Role:**

- To maintain broadcast continuity in an emergency, you may be required to carry out other duties suited to your skills and experience. This may involve you being temporarily relocated to another RNZ site if required, usually in a major city.

**Organisational:**

- Be aware of and adhere to RNZ's Editorial Policy standards.
- Contribute to the overall effectiveness of RNZ.
- Display a high level of initiative, effort, and commitment to RNZ as it seeks to achieve the aims of the Charter.
- Observe statutory requirements and RNZ policies and frameworks.
- Actively participate in and contribute to the development and achievement of own performance targets and the review of work priorities to achieve the organisation's goals and objectives.
- Act in a manner consistent with Equal Employment Opportunities principles and practices.

**Key relationships:**

Executive editor, long form journalism, all reporters, long form journalism team, visual journalists and camera operators in other RNZ teams, engagement editor.

**PERSON SPECIFICATION**

**Knowledge and experience:**

Five years+ experience as a camera operator in a media environment

Experience in Premiere Pro, After Effects and Photoshop

Able to shoot and edit fresh, polished videos

Able to shoot powerful stills

**Personal skills:**

A resourceful and innovative approach to work

The ability to stay calm under pressure and meet tight deadlines

The ability to collaborate on stories, and to share in a vision

The ability to think flexibly and creatively

The ability to overcome obstacles

The ability to take direction

Excellent organisation and time management skills

A willingness to understand the value of diversity, including obligations under the Treaty of Waitangi

**Social skills:**

A warm contributor to the team, who likes to interact with a wide range of people

Demonstrates loyalty, commitment and pride

Builds and maintains effective relationships

Represents the organisation positively and effectively

*As an independent, commercial-free public service broadcaster, RNZ's purpose is to serve the public interest.*

\* Radio New Zealand has an employment policy that encourages employees to fully develop their skills, challenge themselves and contribute to the company in a variety of ways. This means staff may be assigned to other programmes or tasks as programming and operational needs dictate.